

Please type or write clearly in block capitals

Title of film					
Director					
Director's Country of Origin					
Date completed	/	/	(dd/mm/yyyy)		
Running Time		Hours		Minutes	Seconds
Original language of film					
Is this a UK premiere?	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please provide details)				
Is this a world premiere?	<input type="checkbox"/> Yes <input type="checkbox"/> No (Please provide details)				
Preview format	<input type="checkbox"/> PAL DVD <input type="checkbox"/> PAL VHS (Please tick one)				
Screening format	<input type="checkbox"/> PAL BETA SP <input type="checkbox"/> PAL Mini DV <input type="checkbox"/> PAL DV CAM (Please tick one)				
Synopsis: (maximum 200 words)					
NAME					
ROLE					
ADDRESS					
CITY					
POSTCODE					
TELEPHONE NUMBER					
MOBILE NUMBER					
E-MAIL					
WEBSITE					

IMPORTANT:

- All submissions must be subtitled in English for screening purposes
- All submissions must be in PAL format - NTSC is not accepted
- Regrettably, submissions in Digi Beta or 35mm/16mm/8mm Film cannot be accepted

APPLICATION GUIDELINES FOR SUBMISSIONS TO OCTOBER 2008 FESTIVAL

PLEASE READ CAREFULLY BEFORE SIGNING & SUBMITTING YOUR APPLICATION

- There is no entry fee for applications to Document 7.
- The date of production of a work is not taken into consideration.
- Document 7 welcomes relevant films from any decade.
- Filmmakers may submit a maximum of 3 x films for preview.
- A separate application must be made for each film.
- Preview copies may **only** be submitted in **PAL VHS / DVD** formats.
- Screening copies can be accepted in the following formats: **PAL VIDEO: BETA SP / Mini DV / DV CAM**

PLEASE NOTE THAT DVD'S WILL NOT BE ACCEPTED AS SCREENING COPIES. IN THE EVENT THAT NO ALTERNATIVE IS PROVIDED THE FILM WILL BE WITHDRAWN FROM THE PROGRAMME.

- Document 7 is **unable** to consider works in **NTSC** format.
- Regrettably, submissions in Digi Beta or 35mm / 16mm / 8mm Film **cannot** be accepted.
- All tapes / DVDs must be clearly marked with Filmmaker's Name / Title of Work / Exact Running Time / Format.
- All packages sent from outside UK must be clearly marked: NOT FOR TRADE / NO COMMERCIAL VALUE / LOAN FOR FESTIVAL / VALUE = 0
- Preview copies will be retained by Document 7 for archive & educational purposes.
- **All screening copies must arrive by 15th September 2009.**
- Document 7 cannot pay for courier / shipping costs incurred on receiving screening copies, but will ensure safe return of works after the festival.
- Insurance is the responsibility of the filmmaker. Document 7 does not accept responsibility for any damages incurred during transit or screening.
- Should your film be accepted, Document 7 will request additional information for press & publicity, such as posters and any other printed PR material you may have. A minimum of 3 x JPEG/TIFF stills should be emailed with the initial application
- Filmmakers whose work is accepted for the festival will receive an accredited festival pass and two additional complimentary festival passes. (NB: While festival passes allow free entry to all screenings and associated events at Document 7, pass holders are strongly encouraged to reserve tickets in advance for individual screenings from festival venues.)
- Entering your work to Document 7 indicates automatic acceptance of the above terms.

PLEASE NOTE:

Although we appreciate the expense incurred in travelling to festivals, Document 7 cannot provide travel costs for filmmakers who would wish to attend. Document 7 will however where possible offer attending filmmakers free accommodation with Glasgow-based filmmakers and friends of the festival. Where this is not possible, we will provide information and contact details for affordable and recommended accommodation. If selected, please provide us with information on the dates and duration of your intended stay well in advance - this allows us to try and find suitable accommodation for you. If required, Document 7 is happy to provide letters of invitation and support to invited filmmakers.

CHECKLIST:

- Preview copy of film
- Completed application form
- Screening history of submission
- Film maker CV / Biographical notes
- Minimum 3 x still images (JPEG or TIFF preferred) to be emailed

I HAVE READ & UNDERSTOOD THE CONDITIONS OF APPLICATION

Signed	
Position	
Dated	/ / (dd/mm/yyyy)

PLEASE EMAIL COMPLETED APPLICATION, SUPPORTING DOCUMENTATION AND STILLS TO:
docfest@gmail.com

SEND PREVIEW COPIES (**PAL VHS/DVD ONLY**) AND PRINTED COPIES OF APPLICATION AND DOCUMENTATION TO:

**Document 7 - International Human Rights Documentary Film Festival,
 c/o Mona Rai, 268 Albert Drive, 2/1, Pollokshields, Glasgow G41 2RJ, Scotland, UK.**

Return address, if different from above:

Name	
Address	
City	
Postcode	
Country	

Director(s), if different from above:

Name	
Address	
City	
Postcode	
Country	
Telephone	
Mobile	
E-mail	
Website	

Producer(s), if different from above:

Name	
Address	
City	
Postcode	
Country	
Telephone	
Mobile	
E-mail	
Website	

Production Company:

Name	
Address	
City	
Postcode	
Country	
Telephone	
Mobile	
E-mail	
Website	

We look forward to receiving your films and meeting you at the festival in October 2009.

Mona Rai
Festival Programmer

Contact:

Mona Rai
 Document 7
 268 Albert Drive 2/1, Pollokshields, Glasgow G41 2RJ, Scotland, UK.
 Tel: 00 44 (0) 141 429 0185
 Mob: 00 44 (0) 7963 476 204
 www.docfilmfest.org.uk
 docfest@gmail.com